



ANNUAL REPORT

2018-19

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Overview

About AOAC

The Australasian Osteopathic Accreditation Council (AOAC) is the independent accrediting authority for osteopathy education under Australia's National Registration and Accreditation Scheme.

AOAC helps protect the health and safety of the Australian community by establishing high-quality standards of osteopathic education, training and assessment.

AOAC is responsible for facilitating the development of content for accreditation standards in consultation with our stakeholders and representatives from the osteopathy profession. AOAC is also responsible for determining whether programs of study for osteopaths seeking to practice in Australia meet the required accreditation standards.

AOAC's Qualifications and Skills Assessment Committee is responsible for assessing the skills of osteopaths who want to migrate to Australia under the General Skilled Migration program. It also undertakes skills assessments on behalf of the Osteopathy Board of Australia for overseas qualified osteopaths seeking to gain their registration in Australia.

Annual reporting is an integral part of our corporate governance framework. It describes the achievements, performance, outlook and financial position of AOAC for each financial year.

Aims of AOAC

The aims of AOAC are to:

- (a) develop, review and maintain accreditation standards and processes to assess osteopathy programs of study in Australia;
- (b) determine whether programs of study for osteopaths seeking to practice in Australia meet the required education standards;
- (c) assess for the purpose of granting accreditation to programs leading to the eligibility of people for registration as an osteopath in Australia;
- (d) advise and make recommendations to the osteopathic regulatory authorities relating to the accredited status to be granted to an osteopathic program;
- (e) advise and make recommendations to the osteopathic regulatory authorities (or successor body or bodies and other relevant interest groups on matters concerning the registration of osteopaths;
- (f) provide information and advice to government bodies relating to law and policy concerning the registration of osteopaths in Australia;
- (g) assess the suitability of overseas trained osteopaths to practice in Australia;

- (h) provide information and advice to government bodies concerning the adequacy of a person's skills in the field of osteopathy for the purposes of migration to Australia;
- (i) establish and maintain relationships with bodies or organisations having objects and functions in whole or in part similar to the objects and functions of AOAC; and
- (j) create a policy framework that helps ensure that 'equivalency' as encompassed in the Trans-Tasman Mutual Recognition Agreement is maintained.

AOAC Highlights 2018-19

During 2018-19 AOAC had many highlights including:

- accrediting Southern Cross University's Bachelor of Clinical Science (Osteopathic Studies)/Master of Osteopathic Medicine program;
- renewing the accreditation of RMIT University's Bachelor of Health Science/Bachelor of Applied Science (Osteopathy) program for another three years;
- completing five Competent Authority Pathway assessments;
- completing two domestic assessments;
- commencing the Qualifications and Skills Assessments Committee Project to develop an alternative Standard Pathway Assessment (SPA) process for overseas trained osteopaths;
- appointing a new Director to the AOAC Board;
- developing and circulating a quarterly newsletter to our key stakeholders;
- developing a new look for our website;
- working towards continual efficiency by reviewing the process for accreditation;
- continuing our engagement with other health profession accreditation councils through the Health Professions Accreditation Council Forum;
- attending and presenting at the 2018 Osteopathy Australia Conference in Cairns;
- attending the 2018 TEQSA and Professional Accreditation Bodies Forum in Melbourne;
- attending the Chiropractic Board of Australia Forum 2018 in Melbourne; and
- continuing our membership with the Osteopathic International Alliance.

Message from the Chair

It has been another successful year for AOAC.

AOAC works closely with the Osteopathy Board of Australia as we are appointed as the independent body to undertake accreditation functions for the osteopathy profession.

The National Health Practitioner Regulation Law 2009 sets out the requirements for consultation with stakeholders in the development of standards for accreditation. AOAC recognises the vital role our stakeholders have in contributing to the work of AOAC including input into the development of our accreditation standards. We thank everyone who takes the time to contribute to the development of the accreditation standards and those who undertake assessments for us.

We said farewell to our longest serving AOAC member, Louise Adam. Louise completed her term on the Board of Directors in September 2018. Louise's extensive contribution to osteopathy in Australia across professional, registration board and accreditation activities is well known and highly regarded.

Having held many positions within AOAC, Louise always approached her appointments with enthusiasm, professionalism and commitment. Most notably Louise made significant contributions to the work of AOAC as the Chair of both the Board of Directors and the Overseas Qualifications and Skills Assessment Committee.

Personally, it has been a pleasure to be able to learn from Louise in my time on AOAC and her contributions will have a long-lasting effect on the profession more broadly. On behalf of AOAC I wish Louise all the very best as she moves onto the next phase of her professional and practice life within the osteopathy profession.

We were delighted to welcome Pip Leedham as a new Director to the Board in November 2018. Pip is an experienced health service executive who has held policy development, purchasing and operational management roles. She has keen interest in health system reform particularly in the broader primary health arena and its interface with the acute and aged care sectors.

The Qualifications and Skills Assessment Committee commenced a review of the current Standard Pathway Assessment (SPA) process. The Committee is developing an alternative SPA process that will be more efficient for candidates to undertake and will more strongly align with contemporary assessment practices. We anticipate completion of this project by the end of 2019.

The new *Capabilities for Osteopathic Practice (2019)* were published in June 2019. The new capabilities will take effect on 1 December 2019 and AOAC will work with education providers to embed the new capabilities into their osteopathy programs.

We continue to be ably supported in our administrative functions by the Australian Nursing and Midwifery Accreditation Council (ANMAC) led by Clinical Professor Fiona Stoker. AOAC is pleased to be able to work with ANMAC to ensure that we can provide the most efficient service to our stakeholders.

AOAC continues to actively engage with its stakeholders and participates with the following networks and regularly attends meeting and events:

- joint AHPRA, National Boards and Accreditation Councils meetings;
- Accreditation Liaison Group network activities and projects as we all work towards meeting government objectives to improve efficiency and consistency in accreditation;
- skilled migration policy and process meetings by the Australian Department of Education and Training;
- regular meetings are held with Osteopathic Council of New Zealand and General Osteopathic Council (GOsC) to enable shared best international osteopathic accreditation practice;
- GOsC and Health and Care Professions Council in London; and
- the Council on Licensure, Enforcement and Regulation.

I thank all the Directors of the Board who have provided high level leadership and thank them for the dedication they have shown in making AOAC the organisation it is today. I also thank the staff and committee members who undertake the valuable work that contributes to the quality and safety of care that the Australian community receives through the services osteopaths provide.

AOAC is committed to providing high value, high quality services and looks forward to another productive year of innovation and improvement.

Brett Vaughan

AOAC Board Chair

AOAC Board

The AOAC Board comprises a wide range of representatives, enabling us to maximise robust expert and community input into our governance decisions. The Board meets a minimum of four times per year. Five Board meetings were held during 2018-19, as indicated in Table 1.



Pictured (L-R): Gopi McLeod, Tracy Denning, Brett Vaughan, Pip Leedham, Wendy Cross and Ian Locke.

Directors of the Board during 2018-19

- Brett Vaughan (Board Chairperson)
- Dr Gopi McLeod (Deputy Board Chairperson)
- Dr Louise Adam (resigned on 14 September 2018)
- Tracy Denning
- Professor Wendy Cross
- Pip Leedham (appointed on 9 November 2018)
- Ian Locke

Table 1: Attendances by each Director during 2018-19

Name	6-Jul-2018	14-Sep-2018	9-Nov-2018	8-Feb-2019	31-May-2019
Brett Vaughan	✓	✓	✓	✓	✓
Dr Louise Adam	✓	X	-	-	-
Dr Gopi McLeod	✓	✓	✓	✓	✓
Ian Locke	✓	✓	X	✓	X
Professor Wendy Cross	✓	✓	✓	✓	✓
Tracy Denning	✓	✓	✓	✓	✓
Pip Leedham	-	-	-	✓	X

✓ Present

X Absent

- Not a Director at time of meeting

Strategic Objectives of the Board

The AOAC Board's strategic objectives are to:

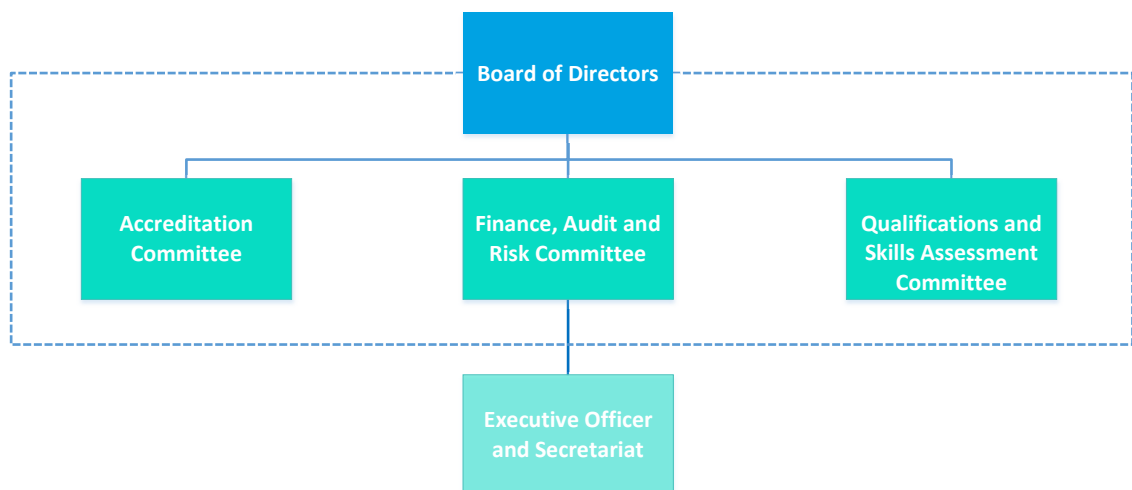
1. improve Aboriginal and Torres Strait Islander Health;
2. provide evidence-based standards, and qualification skills assessment;
3. effective stakeholder engagement; and
4. ensure strong governance and compliance framework.

Board Committees

As part of our governance arrangements and accreditation responsibilities, the AOAC Board has established several committees, supported by an Executive Officer and Secretariat. These committees help us fulfil our strategic goals, meet our legal obligations and provide advice the AOAC Board. The Board appoints a Chair and develops Terms of Reference for each committee. Each committee makes recommendations to the Board. The Board and committees are governed under AOAC's Constitution and Board Governance Charter.

In November 2018, we restructured our governance arrangements moving the responsibility of 'governance' from a Board committee to the Board.

Organisational Structure



June 2019

Finance, Audit and Risk Committee

Purpose

The purpose of the Finance, Audit and Risk (FAR) Committee is to assist the AOAC Board by providing high level oversight of financial reporting, risk management, advice on governance and audit.

Objectives

The role of the FAR Committee is to:

- (a) monitor monthly, quarterly and annual financial statements including monitoring the balance sheet, profit and loss and cash flow statements and any noted variance;
- (b) review the annual capital and operating budgets;
- (c) provide oversight and review of the external audit process including assessment of the terms of engagement and remuneration of the auditor; recommending to the Board the appointment of the auditor; considering the scope and quality of external audits; and review of audit reports;
- (d) review the effectiveness of internal audits and internal control systems;
- (e) oversee AOAC's risk management practices and review periodically key risks to the organisation;
- (f) review periodically AOAC's Risk Management Plan, Insurances, Delegations Policy, Procurement Policy, Business Continuity Plan and other high-level policies relevant to the Committee's purpose;
- (g) review the draft budget developed by the Executive Officer in time for the AOAC Board meeting;
- (h) review the contract and performance of the Executive and make recommendations to the Board with respect to the contract.

Membership as of 30 June 2019

- Ian Locke (Chairperson)
- Tracy Denning
- Dr Gopi McLeod

Qualification and Skills Assessment Committee

Purpose

The purpose of the Qualification and Skills Assessment Committee (QSAC) is to oversee the assessment of the knowledge, clinical skills and professional attributes of overseas qualified osteopaths and other individuals referred to AOAC who are seeking registration as osteopaths in Australia.

Objectives

The role of the QSAC is to:

- (a) make determinations on the outcome of the assessment of applicants;
- (b) oversee the operation of the AOAC overseas assessment process as detailed in the AOAC Procedures Manual – *Assessment of Professional Qualification in Osteopathy for Registration and General Skilled Migration* and other assessment of competency to practice as an osteopath as referred to AOAC;

- (c) ensure ongoing review and development of the assessment process to ensure it remains robust, defensible and equitable;
- (d) ensure the 'equivalency' as per the Trans-Tasman Mutual Recognition Agreement is maintained;
- (e) make recommendations to the AOAC Board on processes and policies regarding the assessment of overseas trained osteopaths for registration in Australia and for general skilled migration to Australia;
- (f) make recommendations to the AOAC Board on processes and policies regarding the assessment of Australian trained osteopaths referred for assessment; and
- (g) review the schedule of fees for assessment processes annually and make recommendations to the AOAC Board for variations as appropriate.

Membership as of 30 June 2019

- Tracy Denning (Chairperson)
- Dr Phil Austin
- Narelle Hyde
- Melanie Hunt
- Alison Sim

Accreditation Committee

Purpose

The purpose of the Accreditation Committee is to oversee the processes involved in granting accreditation to and monitoring programs that lead to the eligibility of people for registration as an osteopath in Australia.

Objectives

The role of the Accreditation Committee is to:

- (a) advise and make recommendations to the AOAC Board relating to the accreditation status to be granted to an osteopathic program;
- (b) develop, review and maintain accreditation standards and procedures to assess osteopathic programs and make recommendations to the Board;
- (c) appoint accreditation assessment teams as required;
- (d) maintain a schedule of accreditation status;
- (e) monitor each accredited program and report to the Board, including review and follow up of Annual Reports and Periodic Reports from institutions;

- (f) recommend to the AOAC Board of Directors on the suitability of osteopathy programs undergoing accreditation and graduates being qualified for registration in Australia;
- (g) ensure ongoing review and development of the accreditation procedures to ensure they remain robust, defensible, and equitable and make recommendations to the Board as required;
- (h) ensure that 'equivalency' as per the Trans-Tasman Mutual Recognition Agreement is maintained; and
- (i) manage the relevant appeals process.

Membership as of 30 June 2019

- Professor Wendy Cross (Chairperson)
- Rachel Adkins
- Dr Danielle Baxter
- Associate Professor Lainie Cameron
- Rob Moran

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Financial Statements

For the Year Ended 30 June 2019

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

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Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Directors' Report For the Year Ended 30 June 2019

The directors present their report on Australasian Osteopathic Accreditation Council Limited (AOAC) for the financial year ended 30 June 2019.

Directors

The names of the directors in office at any time during, or since the end of the year are:

Names	Appointed/Resigned
Brett Vaughan	
Dr Louise Adam	Resigned: 14 September 2018
Dr Gopi McLeod	
Ian Locke	
Professor Wendy Cross	
Tracy Denning	
Pip Leedham	Appointed: 9 November 2018

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Information on directors

Brett Vaughan Qualifications and experience	Chairperson Brett graduated from the osteopathy program at Victoria University in 2002. He is currently a lecturer in clinical education in the Department of Medical Education at the University of Melbourne and is also in private practice in Doncaster East, Melbourne. He was previously a lecturer in the osteopathy program at Victoria University. His current professional associations include being a member of the Accreditation Committee of the Nursing & Midwifery Board of Australia and an Associate Fellow of the Australian and New Zealand Association of Health Professional Educators. His professional interests include clinical education, professional development, health professions education assessment and evaluation, and musculoskeletal rehabilitation. Brett is currently enrolled in a PhD exploring the quality of clinical teaching in osteopathy.
Dr Louise Adam Qualifications and experience	Louise has over 35 years' experience as an osteopath in private practice. She is a past president of the Australian Osteopathic Association and a former member of the NSW Osteopaths Registration Board. Louise has taught clinical practice at the University of Western Sydney where she held the position of head of the osteopathy program.
Dr Gopi McLeod Qualifications and experience	Gopi is a senior lecturer and clinical examiner in the osteopathy program at Southern Cross University and also works in clinical osteopathic practice at Kingscliff Beach Osteopathy. Her PhD investigated the impact of embedding a pedagogical intervention of reflective practice learning across the osteopathy course. Her current research areas include work-related musculoskeletal injuries and the integration of evidence-based procedures into osteopathic practice. Gopi has received a number of awards for excellence in teaching including the Australian National Office of Learning & Teaching Award for Outstanding Contribution to Student Learning.

Australasian Osteopathic Accreditation Council Limited

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Directors' Report

For the Year Ended 30 June 2019

Information on directors (continued)

Ian Locke

Qualifications and experience

MBA, M. Bus and GAICD

Ian brings skills from an extensive career in commerce and executive management gained in sectors of agri-business, food and beverage, allied health, sports events, peak-industry bodies and senior management roles with major public and private organisations in Australia and overseas. He is highly experienced in international trade and consultancy and has travelled extensively to major northern hemisphere markets. His experience as a director, includes Chair and member of board committees, expert panels and advisory groups in Australia where his knowledge and understanding of board effectiveness, finance, strategy and risk, and corporate governance provides respected insights and valuable know-how. Currently, Ian is a board-appointed director with Osteopathy Australia Ltd and Australia China Business Council, Tasmania. As a director, he maintains a specific focus on finance, audit, remuneration, corporate ethics, innovation, governance and succession planning.

Professor Wendy Cross

Qualifications and experience

Professor Wendy Cross is the Dean, School of Nursing and Healthcare Professions at Federation University, Australia. She has built a successful career in nursing, nursing research and nurse education and has been awarded numerous research and teaching grants and has extensive experience in a range of nursing and management roles. Prof Cross has extensive experience in strategic and operational management and governance, practice development, clinical governance, policy and procedure development, performance management and appraisal, workforce planning and other activities. In 2007, she joined Monash University, School of Nursing and Midwifery with a focus on mental health nursing research and was appointed Professor and Head of the School of Nursing and Midwifery, a post she held from 2009 to 2016, when she was appointed to the position of Associate Dean, Nursing and Allied Health, in the Faculty of Medicine, Nursing and Health Sciences. She has a Bachelor of Applied Science in Advanced Nursing, a Master of Education by research (Ed Psych) and a Doctor of Philosophy (Transcultural Psychiatry). Wendy's primary research interests include mental health and mental health nursing, clinical supervision, service evaluation and development, workplace learning and broad-based research methods including both quantitative and qualitative paradigms.

Tracy Denning

Qualifications and experience

Tracy Denning joined the AOAC Board of Directors in September 2017. Tracy currently works as a Senior Lecturer in Anatomy at the Royal Melbourne Institute of Technology (RMIT) and has been involved in a broad range of health professional programs over the last ten years. She is a registered osteopath with seven years of private practice experience. Prior to commencing her appointment with RMIT, Tracy held a Lecturer appointment at Victoria University (VU) and from late 2013 led the development of the first integrated osteopathy program in Australia. The new program was developed in 2014-15 and implemented in 2016. Tracy is passionate about quality education in osteopathy and health professional education. She has experience in developing and implementing simulated based education (SBE) activities into osteopathy education and in other health disciplines. Her particular interest in SBE is Simulated Patients (SPs), where actors, students or volunteers are trained to portray the role of a patient presenting to the student with pre-determined condition/s that meet specified learning outcomes for the students.

Australasian Osteopathic Accreditation Council Limited

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Directors' Report

For the Year Ended 30 June 2019

Information on directors (continued)

Pip Leedham

Qualifications and experience

Pip is an experienced health service executive who held policy development, purchasing and operational management roles. She has keen interest in health system reform particularly in the broader primary health arena and its interface with the acute and aged care sectors. Prior to ceasing full time employment with the Department of Health and Human Services she was a deputy secretary and had more than 5 years as the Director Community Planning and Strategy and 10 years as the CEO Primary Health. Pip is currently a member of the University of Tasmania Council and its finance subcommittee, Menzies Institute of Medical Research Board, a Director of Tennis Tasmania and independent member of the Department of Health Audit Committee. She is a former member of the Tasmanian Institute of Sport Board and National Council of the Australian Hospitals and Healthcare Association.

Principal activities and significant changes in nature of activities

The principal activities of Australasian Osteopathic Accreditation Council Limited during the financial year were:

- Assess programs of study and the education providers that provide the programs of study, to determine whether the programs meet approved accreditation standards.
- Assess authorities in other countries who conduct examinations for osteopathy registration, or accredit programs of study relevant to registration as an osteopath, to decide whether persons who successfully complete the examinations or programs of study conducted or accredited by the authorities have the knowledge, clinical skills and attributes necessary to practise osteopathy in Australia.
- Oversee the assessment of the knowledge, clinical skills and professional attributes of overseas qualified health practitioners who are seeking registration as an osteopath in Australia and whose qualifications are not approved osteopathy qualifications.
- Advise and make recommendations in relation to:
 - i. Matters concerning accreditation or accreditation standards for osteopathic programs of study
 - ii. Matters concerning the regulation, including general and specialist registration of osteopaths
 - iii. Matters concerning the assessment of overseas qualified osteopaths and
 - iv. Matters concerning the recognition and assessment of overseas qualifications of osteopaths.
- Cooperate with state, national and international associations, authorities and organisations in a manner consistent with the attainment of these purposes.

No significant changes in the nature of the Company's activity occurred during the financial year.

Australasian Osteopathic Accreditation Council Limited

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Directors' Report

For the Year Ended 30 June 2019

Short term objectives

The Company's short term objectives are to:

- Ensure continued alignment of its accreditation and assessment functions with other accreditation authorities;
- Maintain a stable governance structure with access to efficient support services; and
- Fulfil the requirements of the Agreement for the Accreditation Function with AHPRA.

Long term objectives

The Company's long term objectives are to:

- Consolidate and maintain its position as a leader in osteopathy accreditation and assessment standards;
- Advocate for quality and safety in osteopathy education;
- Support and encourage the exchange of expertise and information relating to osteopathy accreditation and assessment both nationally and internationally; and
- Remain adaptable and responsive to the regulatory environment relating to osteopathy accreditation and assessment.

Strategy for achieving the objectives

To achieve these objectives, AOAC adopted the following strategies:

- Ensured ongoing review of governance and operational processes to ensure these continued to reflect current best practice;
- Secured administrative and executive services until 25 May 2020;
- Developed and implemented a comprehensive appointment policy to attract quality applications to vacancies on the Board of Directors and its Committees; and
- Formalised links with relevant accreditation and assessment bodies nationally and internationally and participated actively in the quality improvement of accreditation and assessment processes.

Key performance indicators

As part of the agreement with AOAC's funding body, AHPRA, AOAC is required to report against a quality framework on a six-monthly basis. The Board of Directors consider the key performance indicators in this report as a basis of their ongoing assessment of successful achievement of the Company's goals and objectives.

Australasian Osteopathic Accreditation Council Limited

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Directors' Report


For the Year Ended 30 June 2019

Meetings of directors


During the financial year, 5 meetings of directors were held. Attendances by each director during the year were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
Brett Vaughan	5	5
Dr Louise Adam	2	1
Dr Gopi McLeod	5	5
Ian Locke	5	3
Professor Wendy Cross	5	5
Tracy Denning	5	5
Pip Leedham	2	1

Signed in accordance with a resolution of the Board of Directors:


Director:
Brett Vaughan
Board Chair


Director:
Ian Locke
Finance Audit and Risk Committee Chair

Dated this NINTH day of OCTOBER 2019


**Auditor's Independence Declaration
Under Subdivision 60 – 40 of the Australian Charities and Not-for-profits
Commission Act 2012**

To the Members of Australasian Osteopathic Accreditation Council Limited

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been no contraventions of the auditor independence requirements as set out in any applicable code of professional conduct in relation to the audit.

Nexia Duesburys (Audit)
Canberra, September 2019

G J Murphy
Partner

Australasian Osteopathic Accreditation Council Limited

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Statement of Comprehensive Income

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue			
Funding income AHPRA		181,030	177,480
Accreditation fees		21,000	17,000
Competency assessments - overseas		21,350	23,345
Competency assessments - domestic		1,091	2,500
Interest income		458	449
		<u>224,929</u>	<u>220,774</u>
Expenditure			
Accreditation expenses		5,814	5,754
Administrative expenses		122,839	120,618
Governance costs		30,818	27,055
Project expenses		2,771	4,382
Overseas assessments		9,689	10,380
Stakeholder engagement		13,453	18,546
		<u>185,384</u>	<u>186,735</u>
Surplus before income tax		39,545	34,039
Income tax expense	1(a)	-	-
Total comprehensive income for the year		<u>39,545</u>	<u>34,039</u>

The accompanying notes form part of these financial statements.

Australasian Osteopathic Accreditation Council Limited

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Statement of Financial Position

As At 30 June 2019

	Note	2019 \$	2018 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	179,379	128,338
Trade and other receivables	3	2,229	2,200
Other assets	4	5,179	6,967
TOTAL CURRENT ASSETS		186,787	137,505
TOTAL ASSETS		186,787	137,505
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	5	18,197	8,460
TOTAL CURRENT LIABILITIES		18,197	8,460
TOTAL LIABILITIES		18,197	8,460
NET ASSETS		168,590	129,045
EQUITY			
Retained surplus		168,590	129,045
TOTAL EQUITY		168,590	129,045

The accompanying notes form part of these financial statements.

Australasian Osteopathic Accreditation Council Limited

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Statement of Changes in Equity

For the Year Ended 30 June 2019

2019

	Retained surplus	Total
	\$	\$
Balance at 1 July 2018	129,045	129,045
Surplus for the year	39,545	39,545
Balance at 30 June 2019	168,590	168,590

2018

	Retained surplus	Total
	\$	\$
Balance at 1 July 2017	95,006	95,006
Surplus for the year	34,039	34,039
Balance at 30 June 2018	129,045	129,045

The accompanying notes form part of these financial statements.

Australasian Osteopathic Accreditation Council Limited

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Statement of Cash Flows For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers		244,954	242,483
Payments to suppliers and employees		(194,371)	(206,796)
Interest received		458	449
Net cash provided by/(used in) operating activities		<u>51,041</u>	<u>36,136</u>
Net increase/(decrease) in cash and cash equivalents held		51,041	36,136
Cash and cash equivalents at beginning of year		<u>128,338</u>	<u>92,202</u>
Cash and cash equivalents at end of financial year	2	<u><u>179,379</u></u>	<u><u>128,338</u></u>

The accompanying notes form part of these financial statements.

Australasian Osteopathic Accreditation Council Limited

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Notes to the Financial Statements For the Year Ended 30 June 2019

1 Summary of Significant Accounting Policies

Basis for Preparation

The financial statements of the Australasian Osteopathic Accreditation Council Limited (the Company) are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (Reduced Disclosure Requirements of the Australian Accounting Standards Board) and the Australian Charities and Not-for-profits Commission Act 2012.

The Company is a not-for-profit public company limited by guarantee, incorporated in the Australian Capital Territory under the Corporations Act 2001 and domiciled in Australia. The financial statements cover the Company as an individual entity. The financial statements are presented in Australian currency which is the Company's functional and presentation currency.

The financial statements have been prepared on an accruals basis and are based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

New, revised or amended accounting standards adopted

The Company has adopted all of the new, revised or amended accounting standards and interpretations issued by the Australian Accounting Standards Board that are mandatory for the current reporting period. The adoption of these Accounting Standards and Interpretations did not have any material impact on the financial performance or position of the Company in either the current or prior financial reporting periods.

There were no financial assets/liabilities which the Company had previously designated as fair value through profit or loss under AASB 139 that were subject to reclassification/elected reclassification upon the application of AASB 9. There were no financial assets/liabilities which the Company has elected to designate as at fair value through profit or loss at the date of initial application of AASB 9.

AASB 9: Financial instruments

The Company applied AASB 9 (as revised in July 2014) and the related consequential amendments to other AASBs from 1 July 2018. New requirements were introduced for the classification and measurement of financial assets and financial liabilities, as well as for impairment and general hedge accounting. AASB 9 replaces the previous requirements of AASB 139.

The adoption of AASB 9 has resulted in the reclassification of financial assets and financial liabilities as outlined in the following table, but has not resulted in any impacts on the financial position, profit or loss, other comprehensive income or total comprehensive income of the Company in the current or previous years.

Classification and measurement of financial assets and financial liabilities

Reference should be made to Note 1(c) for details of the new accounting policy for the classification and measurement of financial assets and financial liabilities.

Impairment

In relation to the impairment of financial assets, AASB 9 requires an expected credit loss model as opposed to an incurred credit loss model under AASB 139. The expected credit loss model requires the Company to account for expected credit losses and changes in those expected credit losses at each reporting date to reflect changes in credit risk since initial recognition. In other words, it is no longer necessary for a credit event to have occurred before credit losses are recognised.

Australasian Osteopathic Accreditation Council Limited

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Notes to the Financial Statements For the Year Ended 30 June 2019

1 Summary of Significant Accounting Policies (continued)

New, revised or amended accounting standards adopted (continued)

The following table represents the classification and measurement of financial assets and financial liabilities under AASB 9 and AASB 139 at the date of initial application, 1 July 2018.

	Original measurement category under AASB 139	New measurement category under AASB 9	Original carrying amount under AASB 139	Adjustment recognised under AASB 9	New carrying amount under AASB 9
Cash and cash equivalents	Loans and receivables	Financial assets at amortised cost	128,338	-	128,338
Trade and other receivables	Loans and receivables	Financial assets at amortised cost	2,200	-	2,200
Trade and other payables	Financial liabilities at amortised cost	Financial liabilities at amortised cost	8,460	-	8,460

Accounting policies

The following is a summary of the material accounting policies adopted by the Company in the preparation of the financial statements. Unless otherwise stated, the accounting policies adopted are consistent with those of the previous year.

(a) Income tax

The Company is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(b) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities, which is recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

(c) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Company becomes a party to the contractual provisions to the instrument. For financial assets, this is the date that the Company commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Notes to the Financial Statements

For the Year Ended 30 June 2019

1 Summary of Significant Accounting Policies (continued)

(c) Financial instruments (continued)

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately. In most circumstances trade receivables are initially measured at the transaction price.

Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value or amortised cost using the effective interest rate method. The subsequent measurement depends on the classification of the financial instrument as described below.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

The effective interest method is used to allocate interest income or interest expense over the relevant period.

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Financial assets that meet the following conditions are subsequently measured at amortised cost:

- the financial asset is held within a business model whose objective is to hold financial assets in order to collect contractual cash flows; and
- the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Financial assets that meet the following conditions are subsequently measured at fair value through other comprehensive income (FVTOCI):

- the financial asset is held within a business model whose objective is achieved by both collecting contractual cash flows and selling the financial assets; and
- the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

By default, all other financial assets are subsequently measured at fair value through profit or loss (FVTPL).

Despite the above, the Company may make the following irrevocable election/designation at initial recognition of a financial asset:

- the Company may irrevocably elect to present subsequent changes in fair value of an equity instrument in other comprehensive income if certain criteria are met; and
- the Company may irrevocably designate a financial asset that meets the amortised cost or FVTOCI criteria as measured at FVTPL if doing so eliminates or significantly reduces an accounting mismatch.

Notes to the Financial Statements

For the Year Ended 30 June 2019

1 Summary of Significant Accounting Policies (continued)

(c) Financial instruments (continued)

Financial liabilities

All financial liabilities are subsequently measured at amortised cost using the effective interest method or at FVTPL.

Impairment of financial assets

The Company recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost or at FVTOCI. No impairment loss is recognised for investments in equity instruments. The amount of expected credit losses is updated at each reporting date to reflect changes in credit risk since initial recognition of the respective financial asset.

The Company recognises lifetime expected credit losses for trade receivables. The expected credit losses on these financial assets are estimated based on the Company's historical credit loss experience adjusted for factors that are specific to the debtors, general economic conditions and an assessment of both the current as well as the future direction of conditions at the reporting date, including time value of money where appropriate.

(d) Revenue and other income

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Grant revenue is recognised in the statement of comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the entity is eligible to receive the contribution, the recognition of the grant as revenue is deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered, otherwise the grant is recognised as income on receipt.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(f) Economic dependence

Australasian Osteopathic Accreditation Council Limited (AOAC) has been appointed as the accreditation authority for osteopathic education programs until 30 June 2024. AOAC is dependent on the Osteopathy Board of Australia (OBA)/ Australian Health Practitioner Regulation Agency (AHPRA) for the majority of its revenue used to operate the business and funding for the financial year ending 30 June 2020 has been approved.

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Notes to the Financial Statements For the Year Ended 30 June 2019

1 Summary of Significant Accounting Policies (continued)

Critical Accounting Estimates and Judgments

The directors evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Company.

The directors do not believe that there were any key estimates or key judgments used in the development of the financial statements that give rise to a significant risk of material adjustment in the future.

2 Cash and Cash Equivalents

	2019	2018
	\$	\$
Cash at bank and in hand	179,379	128,338

3 Trade and other receivables

	2019	2018
	\$	\$
CURRENT		
Trade and other receivables	2,229	2,200

4 Other Assets

	2019	2018
	\$	\$
Prepayments	5,179	6,967

5 Trade and Other Payables

	2019	2018
	\$	\$
Current		
Trade payables	9,603	1,432
Sundry payables and accrued expenses	4,000	3,637
GST payable	4,594	3,391
	18,197	8,460

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Notes to the Financial Statements For the Year Ended 30 June 2019

6 Key Management Personnel Remuneration

The Directors of the Company and the Executive Officer are considered to be key management personnel of the Company.

Compensation

Compensation paid to key management personnel includes sitting fees paid to directors for attendance at board meetings and involvement with accreditation and assessment activities and consulting service fees paid to directors for work on specific projects.

The amounts disclosed do not include the reimbursement of expenses paid to directors. The reimbursement of expenses is not considered to be compensation.

The aggregate compensation is set out below:

	2019	2018
	\$	\$
Director compensation	20,650	26,150

7 Related Parties

(a) Key management personnel compensation

Disclosure relating to key management personnel compensation are set out in Note 6.

(b) Transactions with members of the Company

All transactions with related parties were carried out on an "arm's length" basis. Members that serve in the capacity of director were paid professional fees to attend meetings as indicated below. Payments made to members of the Company, which are also included in Note 6 above, during the year are as follows:

	30 June 2019	30 June 2018
Gopi McLeod	2,024	1,954
Wendy Cross	2,828	2,224
Phillipa Leedham	607	-
Brett Vaughan	6,760	6,803
Jane Louise Adam	1,577	8,769
Ian Locke	2,089	2,094
Clive Standen	-	2,090
Tracy Denning	4,765	2,216

(c) Transactions with director-related entities

No directors or executive has entered into a material contract with the Company (other than the provision of sitting fees noted in 7(b) above) since the end of the previous financial year and there were no material contracts involving directors' interests in existence at year-end.

8 Commitments

The Company has no material commitments as 30 June 2019 (30 June 2018: Nil).

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Notes to the Financial Statements For the Year Ended 30 June 2019

9 Contingencies

In the opinion of the directors, the Company did not have any contingencies at 30 June 2019 (30 June 2018: Nil).

10 Events after the end of the Reporting Period

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

11 Members' Guarantee

The Company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$20 each towards meeting any outstandings and obligations of the Company. At 30 June 2019, the number of members was 10 (2018: 4).

12 Statutory Information

The registered office and principal place of business of the Company is:

Australasian Osteopathic Accreditation Council Limited
Level 1, 15 Lancaster Place
Majura Park
Canberra Airport ACT 2609

Australasian Osteopathic Accreditation Council Limited

ABN: 45 142 289 049

Directors' Declaration

The directors of Australasian Osteopathic Accreditation Council Limited (the Company) declare that:

1. The financial statements and notes are in accordance with the Australian Charities and Not-for-profits Commission Act 2012 and;
 - (a) comply with Australian Accounting Standards - Reduced Disclosure Requirements, and other mandatory professional reporting requirements; and
 - (b) give a true and fair view of the financial position as at 30 June 2019 and of the performance for the year ended on that date of the Company.
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.



Director
Brett Vaughan
Board Chair



Director
Ian Locke
Finance Audit and Risk Committee Chair

Dated

9/10/19

**Auditor's Independence Declaration
Under Subdivision 60 – 40 of the Australian Charities and Not-for-profits
Commission Act 2012**

To the Members of Australasian Osteopathic Accreditation Council Limited

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been no contraventions of the auditor independence requirements as set out in any applicable code of professional conduct in relation to the audit.



Nexia Duesburys (Audit)
Canberra, 9 October 2019



G J Murphy
Partner

Canberra Office

Level 5, 17 Moore Street
Canberra ACT 2601
GPO Box 500

Canberra ACT 2601

p +61 2 6279 5400

f +61 2 6279 5444

e mail@nexiacanberra.com.au

w nexia.com.au

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Independent Auditor's Report to the Members of Australasian Osteopathic Accreditation Council Limited

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Australasian Osteopathic Accreditation Council Limited (the Company), which comprise the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial statements of the Company are in accordance with the Australian Charities and Not-for-profits Commission Act 2012, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2019 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards – Reduced Disclosure Requirements and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial statements in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Company's directors' report for the year ended 30 June 2019, but does not include the financial statements and the auditor's report thereon.

Our opinion on the financial statements does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

Canberra Office

Level 5, 17 Moore Street
Canberra ACT 2601
GPO Box 500

Canberra ACT 2601

p +61 2 6279 5400

f +61 2 6279 5444

e mail@nexiacanberra.com.au

w nexia.com.au

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If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact. We have nothing to report in this regard.

Directors' responsibilities for the financial statements

The directors of the Company are responsible for the preparation of the financial statements that give a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the directors determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

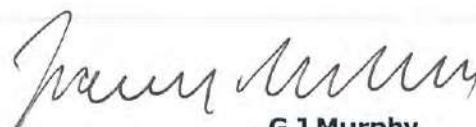
Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A further description of our responsibilities for the audit of the financial statements is located at The Australian Auditing and Assurance Standards Board website at:
http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This description forms part of our auditor's report.



Nexia Duesburys (Audit)
Canberra, 9 October 2019



G J Murphy
Partner