



**Australian and New Zealand Osteopathic Council  
Limited**

**ABN 45 142 289 049**

**Annual Report for the year ended 30 June 2013**

# Corporate Information

<b>Directors</b>	Ms Marion Clark Dr Louise Adam Mr Clive Standen Professor Christine Ewan AM Ms Suzie Linden Dr Keri Moore PhD Dr Ray Myers	Chairperson Deputy Chairperson Treasurer Director Director Director Director
<b>Company Secretary</b>	Rachel Portelli	
<b>Registered Office</b>	Level 1, 88 Charles Street Kew VIC 3101	
<b>Principal Place of Business</b>	Level 31, 120 Collins Street Melbourne VIC 3000	
<b>Auditors</b>	Hourigan Partners Audit Pty Ltd Chartered Accountants	

# **Chairperson's Report**

The Australian and New Zealand Osteopathic Council (ANZOC) has again had a busy year in fulfilling its role as the accreditation authority under the National Registration and Accreditation Scheme (NRAS).

## **Accreditation**

ANZOC is responsible for the accreditation of three Australian osteopathy programs of study offered by RMIT University, Southern Cross University and Victoria University. ANZOC accredited the major course change at RMIT University in April 2013 and as part of its monitoring function receives annual reports from all programs of study.

## **Board Composition**

The Board agreed to reduce the number of directors to seven with this decision activated by the expiry of terms of appointment for six directors in February 2013. The call for nominations attracted a large number of applicants and after due consideration the Board re-appointed Clive Standen, Christine Ewan, Suzie Linden and Ray Myers for a second three-year term. As a result of this process we also welcomed Keri Moore who brings a wealth of experience in higher education, as a new director to the Board.

Michael Mulholland-Licht and Kate Blackmore, inaugural directors of the company retired from the Board on expiry of their terms. Michael was the Chairperson of ANZOC until January 2012 and his leadership oversaw the successful incorporation of ANZOC as a company limited by guarantee under the National Registration and Accreditation Scheme, as well as the introduction of an assessment pathway for overseas trained osteopaths. On behalf of the Board I wish Michael and Kate all the best for their future endeavours.

## **Collaboration with other Accreditation Authorities**

ANZOC is an active member of the Health Professions Accreditation Councils' Forum (Forum), the coalition of the accreditation Councils of the regulated health professions, each being the appointed external accreditation authority for the profession National Board. Together with the Executive Officer, I attended 4 Forum meetings over the year.

## **Financial Health**

ANZOC has finished the year comparatively well with a surplus of \$33,593. This surplus will allow us to build a reserve over time to ensure our ongoing viability and to further fund projects consistent with our objects. This year saw the introduction of set fees for programs of study undertaking accreditation as well as a modest annual fee to accompany the submission of the annual report. Fees for assessment of overseas-qualified osteopaths have increased marginally however remain in line with the market rate.

## **Re-Appointment as Accreditation Authority**

Under s 253 of the Health Practitioners Regulation National Law 2009 (the National Law), National Boards were required to review the arrangements for the exercise of accreditation functions for the health profession by July 2013. After an extensive process to prepare a submission to the Osteopathy Board of Australia (OBA) to remain as the accreditation authority for the osteopathy profession in Australia, ANZOC was notified in December 2012 that our appointment was extended until 30 June 2018.

# Chairperson's Report continued

## Introduction of a Competent Authority Pathway

A considerable amount of work has been undertaken by ANZOC over the past year to inform the OBA's draft framework to add a "competent authority pathway" to the existing Standard Assessment Pathway for overseas qualified osteopaths seeking to practice in Australia. In 2012, at the request of OBA, ANZOC assessed the General Osteopathic Council (GOsC) and considered whether osteopaths registered by GOsC have the knowledge, skills and professional attributes necessary to practice the profession in Australia.

To undertake this assessment, ANZOC developed a *Policy for Assessment and Recognition of Overseas Assessment and Regulatory Authorities* that specifies processes and criteria for the assessment and recognition of overseas authorities. ANZOC applied this policy to the assessment of GOsC and provided advice to the OBA about the comparability of certain qualifications by the GOsC. After a period of consultation by OBA in late 2012/2013, ANZOC continues to work with the OBA to finalise how the competent authority pathway will look and work.

To accompany the introduction of a competent authority pathway, ANZOC developed a module covering areas of competence of osteopathic practice that specifically pertain to practising within the Australian health care system. An applicant's competence in these areas will be assessed via an examination. At the time of writing, ANZOC has tendered out the further development of the assessment to create a bank of questions and hopes to finalise this over the coming months.

## Stakeholder Engagement

The Australian Osteopathic Association (AOA) meeting in Perth in April 2013 provided an opportunity to engage with a number of key stakeholders including the OBA, the Australian Health Practitioner Regulation Agency (AHPRA), the Osteopathic Council of New Zealand (OCNZ), the AOA, the Osteopathic Council of New South Wales and Osteopaths New Zealand.

ANZOC and OBA hold regular meetings between the Chairs and Executive Officers that allow an informal platform to discuss matters of mutual interest. Meetings with the GOsC have also started on a semi-regular basis to further allow exchange of information with the United Kingdom regulatory body.

In April 2013 ANZOC became a Partner Member of the Osteopathic International Alliance (OIA) and hopes to engage with this group further at their biannual face-to-face meetings.

## Thank You

Finally, I would like to thank my fellow Directors and committee members who work over and above their "day jobs" to ensure that ANZOC continues to meet its obligations as an accreditation authority.



**MARION CLARK**  
Chairperson

# Quality Framework Reporting

ANZOC reports to the OBA and AHPRA against a *Quality Framework for the Accreditation Function* (Quality Framework) that was developed by AHPRA, the National Boards and the health professions accreditation councils. The Quality Framework has eight domains. ANZOC meets these domains in the following ways.

## ***Governance***

ANZOC has a robust governance structure with well-defined governance policies and processes in place that ensure that ANZOC meets its legislative and statutory obligations. Membership of the company has increased from one member to five increasing the stability of the organisation's governance structure.

## ***Independence***

There are clear procedures in place for ensuring the independence of ANZOC's activities, including identifying and managing conflicts of interest. No complaints or appeals were received in the year.

## ***Operational management***

ANZOC has had a contract with Intensive Group Pty Ltd to provide administrative and executive services since May 2011. This arrangement has worked very well for ANZOC and following our re-appointment as the accreditation authority for the osteopathy profession the contract has been extended for the next five years.

## ***Accreditation standards***

ANZOC currently accredits three programs against a range of standards for the accreditation of osteopathy programs of study that ANZOC is responsible for developing, maintaining and applying. The accreditation standards meet relevant Australian and international benchmarks, are based on available research and evidence and are developed with extensive stakeholder consultation. It is expected that the accreditation standards will be reviewed in the 2013-2014 financial year in accord with the *AHPRA Procedures for development of accreditation standards* under the National Law. ANZOC is participating in discussions with the Forum to identify commonalities between standards and inter-professional collaboration.

## ***Processes for accreditation of education providers and programs of study***

ANZOC has clearly defined procedures to ensure consistency, transparency and equity in undertaking accreditation decisions. These ensure selection and training of suitable reviewers, fair and robust accreditation decisions and engagement of education providers in the ongoing quality improvement of osteopathy programs of study.

## ***Assessing authorities in other countries***

ANZOC has completed a project to assess the examining and accrediting authority (GOsC) in the United Kingdom consistent with the National Law. This work will inform the introduction of a competent authority pathway in addition to the current standard assessment pathway.

# Quality Framework Reporting continued

## ***Assessing overseas qualified practitioners***

Using agreed standards, processes and guidelines, ANZOC assesses applicants using established and recognised tools such as the Country Education Profiles Online tool and an overall primary assessment of qualifications, registration, work experience and letters of good standing. Further assessment involves a written and practical examination as well as completion of a portfolio exercise.

## ***Stakeholder collaboration***

ANZOC has a number of mechanisms in place codified in Stakeholder Consultation Guidelines to build stakeholder support and collaboration both within Australia and internationally.

# Directors' Report

The directors of the Australian and New Zealand Osteopathic Council Limited (ANZOC or the company) submit herewith the financial report of the company for the year ended 30 June 2013. In order to comply with section 300B of the *Corporations Act 2001*, the directors' report as follows:

## Principal Activities, Objectives and Measures of Performance

### Principal Activities

ANZOC was formed in 2010. Under the National Registration and Accreditation Scheme (NRAS), ANZOC is designated the independent accreditation agency for osteopathy in Australia until June 2018. The objects of ANZOC as outlined in the Constitution are to:

- Create a policy framework that helps ensure that 'equivalency', as encompassed in the Trans-Tasman Mutual Recognition Agreement, is maintained.
- Assess, for the purpose of granting accreditation to programs, the eligibility of people for registration as osteopaths in Australia and New Zealand.
- Advise and make recommendations to the osteopathic regulatory authorities [or successor body(s)] relating to the accredited status to be granted to an osteopathic program.
- Advise and make recommendations to the osteopathic regulatory authorities [or successor body(s)] and other relevant interest groups on matters concerning the registration of osteopaths.
- Develop, review and maintain accreditation standards and processes to assess osteopathic programs.
- Assess the suitability of overseas-trained osteopaths to practise in Australia and New Zealand.
- Provide information and advice to government bodies concerning the adequacy of a person's skills in the field of osteopathy for the purposes of migration to Australia and New Zealand.
- Provide information and advice to government bodies relating to law and policy concerning the registration of osteopaths in Australia and New Zealand.
- Establish and maintain relationships with bodies or organisations having objects and functions in whole or in part similar to the objects and functions of ANZOC.

### Objectives

ANZOC's short-term objectives are to:

- ensure continued alignment of its accreditation and assessment functions with the Osteopathy Board of Australia (OBA) and the Australian Health Practitioner Regulation Agency (AHPRA);
- maintain a stable governance structure with access to efficient support services;
- conclude a formal agreement with AHPRA to secure the accreditation role of ANZOC until 30 June 2018 under the National Law; and
- support the introduction of a competent authority pathway for eligible overseas qualified osteopaths.

## Directors' Report continued

ANZOC's long-term objectives are to:

- consolidate its position as a leader in osteopathy accreditation and assessment standards;
- advocate for standards and safety in osteopathy education;
- support and encourage the exchange of expertise and information relating to osteopathy accreditation and assessment both nationally and internationally; and
- remain adaptable and responsive to legislative and regulatory changes to osteopathy accreditation and assessment.

### **Strategies for achieving the objectives**

To achieve these objectives, ANZOC has adopted the following strategies:

- augmented company membership from one member to five to ensure the ongoing viability of ANZOC;
- secured administrative and executive services until 30 June 2018;
- developed and implemented a comprehensive appointment policy to attract quality applications to vacancies on the Board of Directors and its Committee; and
- formalised links with relevant accreditation and assessment bodies nationally and internationally and is an active participant in the advancement of accreditation and assessment processes.



# Directors' Report continued

## Directors

The names and details of the company's directors in office during the financial year and until the date of this report are as follows. Directors were in office for the entire year unless otherwise stated.

Ms Marion Clark (Chairperson)	<p>Marion has followed a career in nursing, hospital management and national public policy analysis, advice and management and regulation with over ten years as Chief Executive Officer and Registrar of the Nursing Council of New Zealand. She brings to the Board an extensive background in health professional regulation including experience in accreditation of health professional programs and an in depth knowledge of the Health Practitioner Regulation National Law 2009 (the National Law).</p> <p>Date of appointment: 13 December 2010</p>
Dr Louise Adam (Deputy Chairperson)  (Chair, Qualifications and Skills Assessment Committee from 1 February 2013)	<p>Louise has over 30 years experience as an osteopath in private practice. She is a past President of the Australian Osteopathic Association and a former member of the NSW Osteopaths Registration Board. Louise has taught clinical practice at the University of Western Sydney where she held the position of head of the osteopathy program.</p> <p>Date of appointment: 22 September 2011</p>
Mr Clive Standen (Treasurer from 22 April 2013)  (Chair, Accreditation Committee)	<p>Clive graduated from the British School of Osteopathy (BSO) (London) and later completed an MA in Philosophy and Healthcare at the University of Wales. He was Principal and Chief Executive of the BSO from 1990 to 1998 and Associate Professor and Head of School for Osteopathy at Unitec in New Zealand for over 10 years. Clive has lectured and examined in many different countries developing educational osteopathy programs in several of those countries.</p> <p>Date of appointment: 26 February 2010</p>
Dr Kate Blackmore	<p>Kate is a practising osteopath and osteopathic educator. Since 2001, she has practised in rural, regional and inner city locations as well as teaching for the osteopathic departments at three universities. Kate is currently employed as a lecturer in osteopathy at Victoria University and works in private practice in country Victoria. Kate is a member of the Australian Osteopathic Association and has a particular interest in clinical education.</p> <p>Date of appointment: 26 February 2010 Date of retirement: 25 February 2013</p>
Professor Christine Ewan AM	<p>Christine is an Emeritus Professor of the University of Wollongong and has been a Deputy Vice Chancellor Academic, Pro Vice Chancellor Academic and Dean. She was awarded a Member of the Order of Australia for contributions in these areas in the Illawara. She has authored numerous books and articles on higher education, especially in the health professions.</p> <p>Date of appointment: 26 February 2010</p>

## Directors' Report continued

Ms Suzie Linden	<p>Suzie has practised in the field of health law and bioethics for most of her professional career, dealing with complex health law, medico-legal, regulatory and ethical issues. Suzie was the founder and continues to be the editor of the Australian Health Law Bulletin, which she established in 1992. She has been a member of numerous Federal and State Government advisory bodies, and currently sits as a member of the Victorian Government Human Research Ethics Committee. Suzie also teaches Clinical Ethics and Law in the Faculty of Medicine at Monash University.</p>
	Date of appointment: 26 February 2010
Dr Keri Moore PhD	<p>Keri holds a Diploma of Osteopathy, Graduate Certificate in Teaching and Learning in Higher Education, Master of Clinical Education and Doctor of Philosophy. Keri's international career to date has involved working in Australia, England and Ireland. She experienced 27 years as a registered osteopath in private practice with a concurrent 15 years in higher education. Her teaching and research activities have been related to the education of entry level health practitioners in a number of disciplines including osteopathy, physiotherapy, nursing and medicine. Keri is a member of the National Executive of the Australian Collaborative Education Network (ACEN).</p>
	Date of appointment: 18 February 2013
Dr Michael Mulholland-Licht	<p>Michael graduated from the Pacific College of Osteopathic Medicine in 1985 and has been in private practice in Sydney since that time. He lectures and examines in Australia and internationally. He is a past President of the Australian Osteopathic Association and World Osteopathic Health Organisation (WOHO) and contributed as expert adviser to WOHO Benchmarks for Safety and Training in Osteopathy from 2004-2007. He is past Chair of ANZOC and is currently the President of the Osteopathic International Alliance (OIA).</p>
	Date of appointment: 26 February 2010
	Date of retirement: 25 February 2013
<p>Dr Ray Myers (Treasurer until 31 December 2012)</p> <p>(Chair, Qualifications and Skills Assessment Committee until 31 December 2012)</p>	<p>Ray is the osteopathic discipline lead at RMIT University in Melbourne. In this role he is responsible for the coordination and program quality assurance of the osteopathic program of study. Qualifying with a Bachelor of Applied Science in Osteopathy in 1995 and a Master of Osteopathic Science in 1998, Ray's two main research interests include the examination of processes of determining outcomes for osteopathy where standard clinical trial methodology is not appropriate and investigating the phenomena and therapeutic processes associated with osteopathy in the cranial field.</p>
	Date of appointment: 26 February 2010

# Directors' Report continued

## Director's Meetings

Director	Board		Executive^		Accreditation		QSAC	
	A	B	A	B	A	B	A	B
M Clark	8	9	7	8	*	*	*	*
L Adam	6	9	8	8	*	*	5	5
C Standen	8	9	1	1	3	3	*	*
K Blackmore	4	7	*	*	*	*	*	*
C Ewan	8	9	*	*	2	3	*	*
S Linden	9	9	*	*	*	*	*	*
K Moore	2	2	*	*	*	*	1	1
M Mulholland-Licht	7	7	*	*	*	*	*	*
R Myers	7	9	3	4	*	*	4	4

\* Director is not a member of this Committee

^ Comprises Chairperson, Deputy Chairperson and Treasurer

A Number of meetings attended

B Number of meetings held during the time the director was in office for the year ending 30 June 2013

QSAC Qualifications and Skills Assessment Committee

Signed in accordance with a resolution of the Board of Directors.

*MR Clark*

**MARION CLARK**

Chairperson

17 September 2013

# Hourigan Partners

## Auditor's Independence Declaration

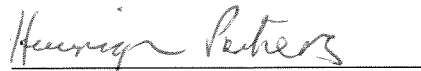
### To the directors of Australian and New Zealand Osteopathic Council Limited.

In accordance with section 307C of the Corporations Act 2001, as lead audit partner for the audit of Australian and New Zealand Osteopathic Council Limited for the financial year ended 30 June 2013, to the best of my knowledge and belief, there have been:

- no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.



Simon Hourigan  
Director  
Registered Company Auditor



Hourigan Partners Audit Pty Ltd  
ACN 149 707 960  
Authorised Audit Company

Melbourne *cl*  
Dated this 17 day of September 2013

## Statement of Comprehensive Income for the year ended 30 June 2013

	Note	Year Ended 30 June 2013	Year Ended 30 June 2012
Revenue	3	247,580	263,140
Other income	4	10,442	4,037
<b>Revenue and other income</b>		<b>258,022</b>	<b>267,177</b>
Administration expenses		115,251	117,780
Board and sub-committee expenses		50,361	81,575
Stakeholder engagement		9,465	10,624
Overseas assessments		21,776	41,458
Accreditation costs		4,037	21,504
Project expenses		8,921	27,979
<b>Expenditure</b>		<b>209,811</b>	<b>300,920</b>
<b>Surplus/(Deficit) before income tax</b>		<b>48,211</b>	<b>(33,743)</b>
Income tax expense		(14,618)	-
<b>Net surplus/(deficit) for the year</b>		<b>33,593</b>	<b>(33,743)</b>
<b>Other comprehensive income</b>		<b>-</b>	<b>-</b>
<b>Total comprehensive income/(loss) for the year</b>		<b>33,593</b>	<b>(33,743)</b>

*The accompanying notes form part of these financial statements*

## Statement of Financial Position at 30 June 2013

	Note	2013	2012
		\$	\$
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	76,126	37,951
Trade and other receivables	6	532	566
Other current assets	7	4,732	5,034
Total Current Assets		81,390	43,551
<b>Total Assets</b>		81,390	43,551
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	8	28,685	24,439
Total Current Liabilities		28,685	24,439
<b>Total Liabilities</b>		28,685	24,439
<b>Net Assets</b>		52,705	19,112
Accumulated surplus		52,705	19,112
<b>Total Equity</b>		52,705	19,112

*The accompanying notes form part of these financial statements*

## Statement of Changes in Equity for the year ended 30 June 2013

	Accumulated Surplus \$
Balance at 30 June 2011	52,859
Net deficit for the financial year	(33,747)
Other comprehensive income for the year	-
<b>Balance at 30 June 2012</b>	<b>19,112</b>
Balance at 30 June 2012	19,112
Net surplus for the financial year	33,593
Other comprehensive income for the year	-
<b>Balance at 30 June 2013</b>	<b>52,705</b>

*The accompanying notes form part of these financial statements*

## Statement of Cash Flows for the year ended 30 June 2013

	Note	2013 \$	2012 \$
<b>Cash Flows from Operating Activities</b>			
Receipts from funding bodies		182,215	198,743
Receipts from accreditation and assessments		81,930	138,602
Payments to suppliers and employees		(227,695)	(313,459)
Interest received		2,470	2,523
Tax amounts received/(paid)		(745)	902
<b>Net cash generated by operating activities</b>		<b>38,175</b>	<b>27,311</b>
<b>Cash Flows from Investing Activities</b>			
<b>Net cash used in investing activities</b>		<b>-</b>	<b>-</b>
<b>Cash Flows from Financing Activities</b>			
<b>Net cash used in financing activities</b>		<b>-</b>	<b>-</b>
<b>Net Increase in Cash and Cash Equivalents</b>		<b>38,175</b>	<b>27,311</b>
<b>Cash and Cash Equivalents at the Beginning of the Financial Year</b>		<b>37,951</b>	<b>10,640</b>
<b>Cash and Cash Equivalents at the End of the Financial Year</b>	5(a)	<b>76,126</b>	<b>37,951</b>

*The accompanying notes form part of these financial statements*



## Notes to the Financial Statements

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## **Notes to the Financial Statements**

### **Note 1: Corporate Information**

The financial statements are for the Australian and New Zealand Osteopathic Council (ANZOC or the company) as an individual company, incorporated and domiciled in Australia. ANZOC is a company limited by guarantee. The financial report was authorised for issue on 17 September 2013.

### **Note 2: Summary of Significant Accounting Policies**

#### **Basis of Preparation**

The financial statements are general purpose financial statements that have been prepared in accordance with the requirements of the Corporations Act 2001, Australian Accounting Standards – Reduced Disclosure Requirements, other authoritative pronouncements of the Australian Accounting Standards Board and Urgent Issues Group interpretations.

The directors have elected under Section 334(5) of the Corporations Act 2001 to apply the following Accounting Standards in advance of their effective dates:

- AASB 1053 Application of Tiers of Australian Accounting Standards; and
- AASB 2010-2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements (RDR).

AASB 1053 and AASB 2010-2 are not required to be applied until annual reporting periods beginning on or after 1 July 2013.

AASB 1053 establishes a differential financial reporting framework consisting of two tiers of reporting requirements for general purpose financial statements:

- Tier 1 – Australian Accounting Standards
- Tier 2 - Australian Accounting Standards – Reduced Disclosure Requirements.

AASB 2010-2 makes amendments to each Standard and Interpretation indicating the disclosures not required to be made by Tier 2 entities or inserting RDR paragraphs requiring simplified disclosures for Tier 2 entities.

The company complies with Australian Accounting Standards – Reduced Disclosure Requirements as issued by the Australian Accounting Standards Board.

The adoption of these Standards has resulted in significantly reduced disclosures in respect of related parties and financial instruments. There was no other impact on the current or prior year financial statements.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

## Notes to the Financial Statements

### Note 2: Summary of Significant Accounting Policies cont.

#### Accounting Policies

**(a) Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Interest Revenue

Revenue is recognised as interest accrues.

**(b) Significant accounting judgments, estimates and assumptions**

The preparation of financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and other various factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

**(c) Cash and cash equivalents**

Cash and cash equivalents in the statement of financial position comprise cash at bank. For the purposes of the cash flow statement, cash and cash equivalents consist of cash at bank net of any outstanding bank overdrafts.

**(d) Trade and other receivables**

Trade receivables, which comprise amounts due from services provided, are recognised and carried at original invoice amount less an allowance for any uncollectable amounts. Normal terms of settlement are within 30 days. The carrying amount of the receivables balance is deemed to reflect fair value.

An allowance for doubtful debts is made when there is objective evidence that the company will not be able to collect the debts. Bad debts are written off when identified.

**(e) Trade creditors and other payables**

Trade and other payables represent liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability. The carrying amount of the payables balance is deemed to reflect fair value.

## Notes to the Financial Statements

### Note 2: Summary of Significant Accounting Policies cont.

**(f) Income tax**

Income tax expense represents the sum of the tax currently payable and deferred tax.

Current tax

The tax currently payable is based on taxable profit for the year. Taxable profit differs from profit as reported in the statement of comprehensive income because of items of income or expense that are taxable or deductible in other years and items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the end of the reporting period.

Deferred tax

Deferred tax is recognised on temporary differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit. Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are generally recognised for all deductible temporary differences to the extent that it is probable that taxable profits will be available against which those deductible temporary differences can be utilised. Such deferred tax assets and liabilities are not recognised if the temporary difference arises from goodwill or from the initial recognition of other assets and liabilities in a transaction that affects neither the taxable profit nor the accounting profit.

**(g) Goods and services tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

**(h) Comparative figures**

Where required by Accounting Standards comparative figures have been adjusted to conform to changes in presentation for the current financial year.

## Notes to the Financial Statements

<b>Note 3: Revenue</b>	<b>30 June 2013</b>	<b>30 June 2012</b>
	<b>\$</b>	<b>\$</b>
Funding income AHPRA	165,650	180,675
Accreditation fees	10,080	48,723
Overseas assessment fees	53,450	33,749
Project payments	18,400	-
Total Revenue	<u>247,580</u>	<u>263,147</u>

## Note 4: Other Income

Interest income	2,470	2,523
Writeback of prior period GST balances	7,972	-
Other income amounts	-	1,514
Total Other Income	<u>10,442</u>	<u>4,037</u>

## Note 5: Cash and Cash Equivalents

Cash at bank	76,126	37,951
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### (a) Reconciliation of cash

The above figures are reconciled to cash at the end of the financial period as shown in the statement of cash flows as follows:

Balance per Statement of Cash Flows	76,126	37,951
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### (b) Reconciliation of cash flow from operations with surplus for the reporting period

Surplus/(deficit) for the year	33,593	(33,743)
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#### Non cash flows

Writeback of prior period GST balances	(7,972)	-
Loss on asset writeoff	-	3,798

Movement in working capital		
(Increase)/Decrease in receivables	34	54,675
(Increase)/Decrease in other current assets	296	4,792
Decrease/(increase) in trade and other payables	12,224	(2,211)
Net cash from operating activities	<u>38,175</u>	<u>27,311</u>

## Notes to the Financial Statements (continued)

<b>Note 6: Trade and Other Receivables</b>	<b>30 June 2013</b>	<b>30 June 2012</b>
	<b>\$</b>	<b>\$</b>
Trade receivables	-	566
Other receivables	532	-
Total trade and other receivables	<u>532</u>	<u>566</u>

### Doubtful debts

The company has assessed the recoverability of amounts receivable and on the basis that no amounts are past due or are considered impaired; a doubtful debts provision is not required. Further there is no material credit risk exposure to any single receivable or group of receivables.

## **Note 7: Other Current Assets**

Prepaid insurance	4,390	4,428
Other prepaid expenses	342	606
Total other current assets	<u>4,732</u>	<u>5,034</u>

## **Note 8: Trade and Other Payables**

### **Current**

Trade creditors	4,850	8,620
Goods and services tax payable	4,217	9,574
Audit fees payable	5,000	5,500
Income tax payable	14,618	-
ABN withholding payable	-	745
Total trade and other payables	<u>28,685</u>	<u>24,439</u>

## **Note 9: Economic Dependency**

ANZOC is dependent on the Australian Health Practitioner Regulation Agency (AHPRA) for the majority of its revenue used to operate the business. AHPRA has agreed to fund the operations of ANZOC to 30 June 2018.

## Notes to the Financial Statements (continued)

### 10 Key Management Personnel Compensation

The Directors of the company and the Executive Officer are considered to be key management personnel of the company.

#### Compensation

Compensation paid to key management personnel includes sitting fees paid to Directors for attendance at Board meetings and involvement with accreditation and assessment activities and consulting service fees paid to Directors for work on specific projects.

The amounts disclosed for each Director do not include the reimbursement of expenses paid to Directors as incurred. The reimbursement of expenses is not considered to be compensation.

The aggregate compensation made to directors of the company is set out below:

	30 June 2013	30 June 2012
	\$	\$
Director compensation	39,894	55,120
Executive officer*	-	-

\* The Executive Officer, Ms Rachel Portelli is employed by Intensive Group Pty Ltd. ANZOC and Intensive Group Pty Ltd are considered to be related parties. Related party transactions are set out in note 11.

### Note 11: Related Parties and Related-Party Transactions

#### (a) Key Management Personnel Compensation

Disclosures relating to key management personnel compensation are set out in note 11.

#### (b) Transactions with Related Parties

Ms Rachel Portelli, the Executive Officer of ANZOC is a Director and jointly controls Intensive Group Pty Ltd. Intensive Group Pty Ltd is considered to be "related" to ANZOC. ANZOC has entered contracts with Intensive Group Pty Ltd for the provision of executive services including the provision of an executive officer and company secretary, administrative services and office premises. These contracts and the payments made under these contracts are considered related party transactions. The current contract was entered into on 1 June 2013 for a period of 3 years.

	30 June 2013	30 June 2012
	\$	\$
Fees paid	<u>80,640</u>	<u>71,928</u>

## **Notes to the Financial Statements (continued)**

### **Note 11: Related Parties and Related-Party Transactions cont.**

There were no other transactions with related parties during the current and previous financial year.

#### **(c) Receivable and payable to related parties**

There were no receivables or payables to related parties at the current and previous reporting date.

#### **(d) Loans to/from related parties**

There were no loans to or from related parties at the current and previous reporting date.



## Directors' Declaration

The directors of the company declare that in their opinion:

- (a) The attached financial statements and notes thereto comply with accounting standards
- (b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the company
- (c) The attached financial statements and notes are in accordance with the *Corporations Act 2001* and the Corporations Regulations 2001
- (d) There are reasonable grounds to believe the company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the directors made pursuant to s295 (5) of the *Corporations Act 2001*.



**MARION CLARK**

Chairperson

17 September 2013

# Hourigan Partners

## Independent Auditor's Report

To the members of Australian and New Zealand Osteopathic Council Limited ACN 142 289 049

### Report on the financial report

We have audited the accompanying financial report of Australian and New Zealand Osteopathic Council Limited, which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and the directors' declaration.

### Directors' responsibility for the financial report

The directors of Australian and New Zealand Osteopathic Council Limited are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and Corporations Act 2001 and for such internal controls as the directors determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of Australian and New Zealand Osteopathic Council Limited would be in the same terms if given as at the time of this auditor's report.

### Opinion

In our opinion, the financial report of Australian and New Zealand Osteopathic Council Limited is in accordance with the Corporations Act 2001, including;

- (a) giving a true and fair view of the company's financial position as at 30 June 2013 and of its performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards and the Corporations Regulations 2001.

  
Simon Hourigan  
Director  
Registered Company Auditor

  
Hourigan Partners Audit Pty Ltd  
ACN 149 707 960  
Authorised Audit Company

Melbourne   
Dated this 17 day of September 2013

Liability limited by a scheme approved under Professional Standards Legislation